



St. Columba's Catholic Primary School

Audit/Accessibility Action Plan

May 2017

Priority	Lead People	Strategy / Action	Resources	Time	Success Criteria
Access to education, benefits, facilities and services.					
Training for teachers on differentiating the curriculum and effective communication with parents	SENCo DH / HT	Staff training and meetings with parents of SEN pupils arranged	Training time TA time allocated	In place & ongoing	Increased access to the curriculum Needs of all learners met Parents fully informed
Training for staff on increasing access to the curriculum for disabled pupils	SENCo DH	Staff training on signing / Braille etc if required. On-going training on Aspergers /ASC Use swimming pool with disabled facilities(hoist and ramp) to access NC physical education	Training time TA time allocated	In place & ongoing	Increased access to the curriculum Needs of all learners met
Appropriate use of specialised equipment to benefit individual pupils and staff	SENCo DH/HT	Sloping boards and adjustable tables for pupils with fatigue problems or physical difficulty. Specially shaped pencils and pens for pupils with grip difficulty. Braille machine(SIS) Staff trained as appropriate.	Specialist equipment as listed	In place & ongoing	Increased access to the curriculum Needs of all learners met



The Physical Environment

Appropriate uses of colour schemes for internal / external decoration to benefit pupils with visual impairments	SENCo SBM / HT	Follow advice on contrasting colours & re-decorate as/if necessary. To review and update following discussions with adviser (if necessary)	Cost of re-decoration (if necessary) Build into maintenance budget	In place & ongoing if required	(If required) Physical accessibility of school increased Steps and handrails safer for pupils/adults with visual impairment. Areas maintained on a regular basis.
Provision of wheelchair accessible toilets with changing facilities /wet room	SBM / HT	Maintain a wheelchair accessible toilet Maintain wet room with changing table.	Build into maintenance budget	In place & ongoing	Physical accessibility of school increased Wheelchair accessible toilet and changing facilities available.
Provision of wheelchair ramps	SBM / HT	Maintain a wheelchair accessible ramp to entrance and outdoor areas.	Build into maintenance budget	In place & ongoing	Accessibility of school & play areas increased. Physically impaired pupils able to access all areas

Access to information

Availability of written material in alternative formats	DH / HT	Staff aware of services available through LA Disabled people aware of facilities through signs and newsletters etc. Improve availability of information for parents - display appropriate leaflets for parents to collect.	Contact details & cost of translation / adaptation	In place & ongoing	Information to disabled pupils / parents as appropriate. Written information available in alternative formats. Take-up of information leaflets by parents.
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